DRAFT STAC Meeting Minutes
October 11, 2013

Location: CDOT Headquarters Auditorium
Date/Time: October 11, 9:30 a.m.-11:45 a.m.
Chairman: Vince Rogalski
Attendance:

Agenda Items/ Presenters/Affiliations	Presentation Highlights	Actions
Introductions / September Minutes / Vince Rogalski/ STAC Chair	• Minutes were approved without changes	**Minutes approved.**

Transportation Commission (TC) Report / Debra Perkins-Smith / Division of Transportation Development (DTD)	• The RAMP workshop included the consideration of the staff recommended list, which is going back to the TC in October for action.
	     o The TC wants a quarterly report, once the final projects have been decided.
	     o The TC discussed RAMP projects in flood recovery area.
	• The Budget workshop included a discussion on funding for flood recovery.
	• The TC reviewed a Memorandum of Understanding between CDOT and HTPE.
		No action taken.

Federal and State Legislative Update / Kurt Morrison / CDOT Office of Policy & Government Relations (OPGR)	• Federal Update: The FHWA has an emergency relief fund that is capped at $100 million for immediate reimbursement for areas affected by natural disasters. CDOT's Office of Policy and Governmental Relations spent time in Washington D.C. trying to get that cap raised to $500 million. The Senate agreed to raise the cap to $450 million, but the House of Representatives wanted the cap removed completely. Neither chamber could agree on raising the cap. Currently, they are reviewing compromise language and CDOT will be looking for progress in the next two-three weeks. • State Update: New leadership positions in the State Senate have been announced. Senator Morgan Carrol (D-Aurora) was announced as the new President of the Senate and Senator Rollie Heath (D-Boulder) as the new majority leader.	**No action taken.**

	• The Senate Transportation Committee hasn't named a new chairman yet, but there should be an announcement by December. Possible candidates for the position include Senator Matt Jones (D-Boulder) and Senator Nancy Todd (D-Arapahoe). • A bipartisan committee composed of six senators and six representatives, have formed to determine what legislative action, if any, is needed to assist the relief efforts for victims of the recent floods. • MPACT 64: The group met for their monthly meeting on Sept. 25. The next step in the process will be public polling to gauge support for the potential ballot measure. CDOT will be working to update TPR project lists to indicate what projects have been funded by RAMP, and will provide that updated list to MPACT 64. MPACT 64 also decided that the 2% set-a-side for bike/ped will not be part of the straw-man proposal.	

Local Agency Project Guidance and Tracking Tool / Steve Markovetz / Staff Branches	• Steve Markovetz came before STAC to give a presentation on new Local Agency Project Guidance and a new Tracking Tool.
	• The types of projects included in this program are safety, bicycle and pedestrian facilities, signals and signal timing, CNG facilities, etc.
	• The process was conducted by internal participants, a steering committee comprised of CDOT management and FHWA. The process built upon were two key action items from the Local Agency LEAN process:
	    1. Guidance and tracking tool
	    2. ongoing project risk assessment
	• The interactive, web-based guidance and project tracking tool will allow CDOT and Local Agency staff to track key project milestones (IGA's, design review, as dates, etc.)
	• Steve announced that CDOT is asking for help from planning partners to "test-drive" the new tool. Those interested should contact Steve Markovetz or Cathy Cole.
	• STAC Comments included:
	    o Thad Noll asked if the tracking tool was intended to be a mechanism to track and receive reports. Steve replied that the intention is for the tool to have a lower-level project management function; to move things like invoices.
	    o Terri Blackmore inquired about the best time to contact CDOT staff for those who wish to participate in the BETA testing process. Steve informed her that within the next month would be a good timeframe.
		No action taken.

	Cathy pointed out that participants in the BETA test should expect the intensity and frequency of testing to increase as the launch date approaches.	
FY 15 Budget/ Scott Richrath / Division of Accounting and Finance (DAF)	• Emergency relief and RAMP has made the CDOT Budget more complex as far as financial management. • The budget used to be a single budget, but now is broken into a core budget, and separate budgets for Bridge Enterprise and HPTE. • There are three programs that the Transportation Commission asked staff to examine for additional funding: Tunnels, ITS, and Rockfall. o More funding was identified for Tunnels and ITS, although the Rockfall program staff was comfortable without more funding given RAMP and already being at max capacity. • What to do with RPP program? Staff will put forth a recommendation and TC will consider at their October and November meetings.	**No action taken.**

Policy Directive (PD) 14 Update / Debra Perkins-Smith / Sandi Kohrs / DTD	• PD-14 is used to set fiscally constrained objectives for the state system. MAP-21 has specific performance measures and objectives that CDOT is addressing through PD-14.
	 • Annual budget decisions will be guided by these performance objectives as well as CDOT's Risk-Based Asset Management Plan. Funds should be directed to achieving the objectives in each area, prior to funding other new initiatives. CDOT has added economic impact to crashes under safety measures
	 • There are four areas with performance measures and objectives: 1) Safety, 2) Infrastructure Condition, 3) System Performance and 4) Maintenance.
	 • Goal is to adopt this and program distribution in December as both influence each other and work together.
	 • Questions from STAC include: How do you expect to meet the transit objective without more operating funds? How do you reconcile goals that are different for the locals? Do the MPOs have to use these measures because of MAP-21 requirements?
	 • STAC Comments included:
	   o Vince Rogalski asked a clarifying question about the use of the good/fair/poor rating system. Sandi outlined that drivability life will replace the good/fair/poor system.
	   o Terri Blackmore expressed concern over the 1.5 percent increase in the Transit ridership. Her concern focused on the ability to increase
		No action taken.

	ridership relative to the level of funding received. Mark informed Terri that the 1.5% increase is consistent with population growth and represents a statewide increase. o Barbara Kirkmeyer asked what if TPR goals don't align with PD 14 goals. Sandi told her that PD 14 goals are focused statewide. o Pete Frasier asked if transit objectives will be considered met if low in rural areas and high in urban areas. Pete also asked what happens if the goals aren't met? She was concerned that small TPRs are required to have a 20% match and can rarely met it. o Thad Noll said that he believes that the 1.5% increase in transit ridership will happen naturally. o Terri asked if MPOs have to tie into PD 14 goals. Sandi said that CDOT will work with MPOs to see how the goals work together. o Pete asked about the effective date. Sandi responded that PD 14 follows the plan cycle- the first year of the next Plan will be 2016.	
Program Distribution / Debra Perkins-Smith / Jeff Sudmeier / DTD	• The STAC Subcommittee on Program Distribution met May through October to develop recommendations for specialized programs with regional allocation or suballocations to MPOs/TMAs. • The distribution methodology for specialized programs should transparent, simple, related to the program and be reproducible. • Programs with formula distribution discussed by the Subcommittee include: o TAP: Local program, maintain flexibility in eligibility for projects o CMAQ: Support activities with AQ benefits o RPP: Address regional priorities, recognize differences between areas. o Metro Planning: Address MPO planning requirements o STP-Metro: Address metro area transportation issues • Jeff summarized the Subcommittee recommendations for TAP, CMAQ, and RPP. A formula for Metro Planning was previously determined by mutual agreement of CDOT, MPOs, and FHWA/FTA last fall. The distribution of STP-Metro is set by statute. • Deb discussed the potential restructuring of the FASTER Safety Program, including assigning some FASTER Safety funds to Asset Management, thereby "freeing" up funds that could be used to increase the RPP. • The purpose of FASTER Safety is to fund construction, reconstruction or maintenance needed to enhance the safety of a state highway.	**No action taken.**

	• Potential structure of FASTER Safety: <table><tr><td>Asset Mgmt</td><td>$50M</td></tr><tr><td>Statewide</td><td>$25M</td></tr><tr><td>Regional</td><td>$12M</td></tr><tr><td>TOTAL</td><td>$87M</td></tr></table> • The TC will discuss FASTER Safety and RPP at their October and November meetings. • STAC comments include: o Barbara Kirkmeyer expressed concern about anything that takes away from the Regions and centralizes decisions within CDOT headquarters, noting that any move away from Regional allocation to statewide allocation is worrisome. Trent Bushner indicated a similar concern about the move away from regional allocations.	

Flood Update / Tim Harris / Chief Engineer	• There are now about 98 miles of affected or closed roadways, which is down from 200. The total damage assessment figures are over $400 million on the state system.
	• The Incident Command Center has been seeing a lot of activity. Currently the biggest challenges are estimates, maps, communication and how to move people.
	• Although MAP-21 changed rules for reimbursement, most canyon highways are eligible for 100% reimbursement. CDOT is still grappling with repairing or replacing structures.
	• CDOT has set an ambitious goal of opening at least one route to all affected areas by Dec. 1.
	• STAC comments/questions included:
	   o Barbara Kirkmeyer thanked CDOT for their work in response to the floods.
	   o What will the approach be for those rivers where the river channel has been relocated?
		No action taken.

RAMP Update / Tim Harris / Chief Engineer	• The staff recommended RAMP list went to the TC last month. • The proposed list will go before the TC at their October meeting for final approval. The TC will formally pass resolution to accept the list. • The resolution will authorize CDOT to budget up to 5% of each project in order to eliminate the need to continuously go before the TC for approval to get projects started. • Checking back with the applicant partners to look at scope schedule and	**Recommend that TC accept list of proposed projects.**

	budget by January. Those areas impacted by the flooding have until April. IGAs need to be in place by the end of June.	
Other Business	No other business	**No action taken.**